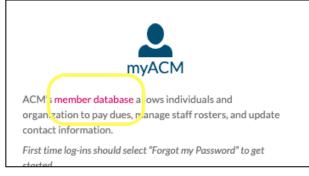


Renewing Your Business Membership on MyACM

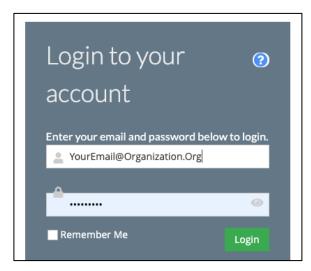
To access MyACM got to Member Login on the top right of our webpage navigation bar-



Click on Member Database-



Login to your account; if you have your credentials saved to your device this step will be bypassed and you'll go directly to your MyACM account.



For a First Time Login-

I. Go to <u>https://myacm.childrensmuseums.org</u>, select "Click here to reset your password", and follow the steps to access your account.

2. Under the Account tab: Review your profile information and make any necessary changes.



Once in your account, click on the **Organizations** tab-

Blake Wigd	ahl (Design Anthropologist) My Profile
ba	#16334 Process Curiosity 333 W 700 S Salt Lake City, Utah 84101-2609 ≪ United States ✓ (801) 592-9054 Edit S blake@processcuriosity.com Edit

As a designated account manager for the organization, you'll see a Manage button. Click that-

Blake Wigdahl (Design Anthropologist) MyRome								
★ Overview C Account II Organizations	📜 Purchases							
Image: Comparizations 1 [1 to 1 out of 1 records]								
	Name	Relationship	Relationship Start Date	Manage				
	Process Curiosity	Process Curiosity is Primary Employer of Blake		Manage				
		> Blake is Primary of Process Curiosity						
	1							

In the Organization window that opens, click the orange **Renew** button on the right-

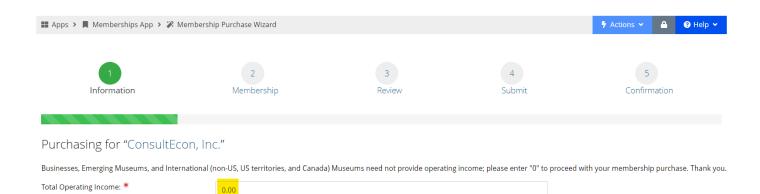
Process Cu	Iriosity My Organization	
★ Overview C Account	🛓 Individuals 🛛 📜 Purchases	
add #12560 333 W 700 S Salt Lake City, Utah 84101-2609 Vuited States (801) 592-9054 Edit No Primary Email Add Https://www.processcuriosity.com Edit	#12560	Pay Open Balances Search for Open Balances >
	☆ United States Edit J (801) 592-9054 Edit ⊠ No Primary Email Add	Membership
		BUSINESS ASSOCIATE Renew .> EXPIRED: 4/30/2023
🖾 Add Image	NO ACTIVE MEMBERSHIP	

The Membership Purchase Wizard will open.

Be sure to enter "0" for the total operating income.

Businesses need not provide income level (this is needed to determine museum membership levels). Click next-





The business membership levels appear, select your renewal level with + Add to Cart.

Business Visionary ^{Membership}	Business-Supporter Membership	Renew Business Patron Membership	Renewal Business Associate
\$2,750°°	\$82500	\$1,20000	\$33000
Optionally select from the following items:			
Impact Fund	Impact Fund	Impact Fund	Impact Fund
+ Add to Cart			

The entire level icon/box will be outlined in green with a checkmark in the upper right corner.

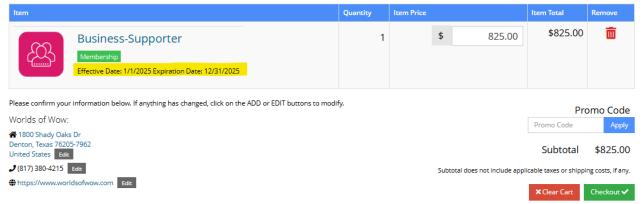




Click the green Review & Checkout button.

On the checkout page, you have the opportunity to review and edit/update your mailing address, phone number and website if needed.

You will also see the Effective Date (term) of your renewal membership. Please review this and be sure that the term dates are correct.



Click the green Checkout button, in the payment window enter your payment information And click the green Submit Your Order button. A confirmation will be automatically sent.

Email <u>Development@ChildrensMuseums.Org</u> with any questions.

Thank You.