

Quickpay in myACM

The Quickpay feature of our database, [myACM](#), allows users to pay an order or invoice without logging in, and without being the same individual in the organizer who placed the order (i.e. the COO placed an order for 4 InterActivity Conference Registrations, and the Finance Coordinator is paying the order.)

At the bottom of the emailed Order and/or Invoice for your transaction you'll see a [URL link in blue](#). Click to pay online.

Example Order

Order Confirmation

Association of Children's Museums
2550 South Clark Street, Suite 600, Arlington, VA 22202
Phone: 703-224-3100 Email: acm@childrensmuseums.org

Bill To:
[Redacted]

Order Info:
Customer #: 11037 Order #: 22280 Order Date: 09/26/2024

Description	Qty	Price	Amount
Diversity in Action Fellows Sponsorship	1	\$6,215.00	\$6,215.00
Diversity in Action Fellows Sponsorship			
Subtotal:			\$6,215.00
Tax:			
Shipping:			
Total Payment:			\$0.00
Credits:			\$0.00
Balance Due:			\$6,215.00

You can make payments or view orders by logging into your account and navigating to your profile page.

Or click <https://myacm.childrensmuseums.org/acmquickpay?quickpaycode=B-22280-5b9a9-971ac> to pay online.

Example Invoice

ASSOCIATION OF
**CHILDREN'S
MUSEUMS** 1962
2022
60TH ANNIVERSARY

**Association of Children's
Museums**
2550 South Clark Street, Suite 600,
Arlington, VA 22202
703-224-3100

INVOICE
Date: September 27, 2024
Invoice #: 14791

Bill To:

Product Type	Description	Quantity	Price	Amount
Sponsorship	Diversity in Action Fellows Sponsorship	1	\$8,215.00	\$8,215.00

OTHER COMMENTS

Please make checks payable to Association of Children's Museums. Payment is due within 30 days.

If you have any questions concerning the invoice, contact via email at acm@childrensmuseums.org or by phone 703-224-3100.

Click <https://myacm.childrensmuseums.org/acmquickpay?quickpaycode=A-14791-c2502-971ac> to pay online.

Clicking the URL brings you to the following window. A name and email must be entered so we have a contact for the transaction; in case a change, credit or refund is needed.

Your name and email can be entered, the person who placed the order from your organization, accounts payable rep for your organization, your myACM account primary, etc. For instance, you may be paying with a company credit card under the CFO name/email or a supervisor's credit card.

Once you entered the appropriate name and email for your purposes, click the **green Next button**.

Quick Pay

Your Information

i First Name: *

i Last Name: *

i Email Address: *

Next >

Now you'll see a payment window. Enter the credit card information and click **green Submit Payment button**.

Quick Pay

[View Order](#)





Order Summary

ITEMS (0)	\$6,215.00
TOTAL	\$6,215.00

[Billing Address](#) [+ add new billing address](#)

Payment Options

Credit Card

Name on Card: *

Card Number: *

CVV Number: *

Expiration Date: *

Billing Zip/Postal Code: *

Confirmation Email

Send a confirmation email to:

[← Previous](#) [Submit Payment ✓](#)