Emergency Codes

50 Minor Personal Injury or Accident

To provide an appropriate medical response for guests, visitors and staff in an event of an injury or accident that is within the limits of basic first aid that a trained staff person can provide.

100 PERSONAL INJURY OR ACCIDENT

Notification that there has been a Personal Injury or Accident. When you encounter an accident or an injury, please notify a floor manager immediately. Floor managers are first aid responders.

200 Severe Weather Lockdown

Notification of a Tornado Warning or a severe weather situation requiring protective measures inside the Museum. This code is used to initiate staff action directing visitors to safe locations inside the museum.

300 Lock Down

An external or internal situation requiring protective measures inside the museum. Use this code to initiate staff action directing visitors to safe locations inside the museum.

400 Child Security

Notification that emergency personnel have been requested in regard to a child security situation. Use this code to direct senior staff, the floor manager, the guest services manager, and the director of communications to assemble at an assigned location.

500 Fire Evacuation Call 911

Notification of a Fire Alarm or other emergency situation requiring the EVACUATION of the Museum. All staff are to report to their respective areas as assigned. (See Employee Manual for specific instructions.)

600 Internal Threat

Notification of a situation inside the museum involving a dangerous or armed intruder requiring immediate action by the staff. Staff will include guests while activating the “Run, hide, fight procedure”