

## ACM Board Member Commitment & Responsibilities

The ACM Board of Directors is comprised of representatives from the voting members of the association. Voting members are open museum members (museum member levels 1-6, sponsor, and international). The Board of Directors serves as a strategic leadership and governance body for the association, working in partnership with ACM staff to ensure the association is effectively advancing its mission and vision on behalf of the children's museum field.

### Board Terms

ACM Board Member terms align with the association's fiscal year, beginning October 1 and ending September 30. In February 2016, the ACM Board of Directors approved a change to board terms to improve continuity and equalize leadership opportunities for board members.

- At-Large members serve staggered, three-year terms. At-Large members can serve no more than two consecutive three-year terms, unless elected to an officer position.
- Officers serve two-year terms, and cannot serve more than two consecutive terms unless elected as President. If an individual is elected President, they are eligible to serve two additional terms (President, followed by Past President).

### Board Meeting Schedule

The Board *currently* meets in-person three times per year:

- Fall Meeting (September/October) in Washington, DC/Arlington, VA
- Spring Meeting (February/March) rotating location – generally hosted by a current board member's institution
- InterActivity (April/May) a preconference meeting at the InterActivity conference location.

The Board meets for up to three (3) additional virtual meetings to address business items as necessary, including: audit review and approval, approval of the ACM annual budget, and approval of future InterActivity sites.

### Board Member Commitments & Responsibilities

- Board members are asked to **identify and leverage resources** (both financial and otherwise) to contribute to ACM's growth in serving the children's museum field.
- Board members are asked to **serve on committees** and subcommittees of the Board. Work may include calls to members as the Board represents the voice of the field.
- **Board members' institutions support their service** on the Board. This includes **travel and related costs**. Small stipends are available to support the participation of directors of small museums (operating budgets < \$1 million and non-U.S. member institutions).
- Board members' institutions must be **active in the activities and services of ACM** (send staff to conferences, provide speakers for conferences, be a museum member in good standing at either the appropriate dues level or at the **sponsor level**).
- Although not mandatory, ACM does invite Board members to make annual individual gifts to ACM. The contribution range is generally \$250-\$500, however, the size of the gift is less important than achieving 100% board member participation in annual giving.