

**INTERACTIVITY SMALL MUSEUM FINANCIAL AID PROGRAM
SPONSORED BY JACK ROUSE ASSOCIATES**

Submission deadline: January 13, 2017

The InterActivity Small Museums Financial Aid Program will provide selected small museum professionals with complimentary registration to InterActivity 2017: *Fun is Serious Business*, May 2–5, in Pasadena, CA and a ticket to the Kidspace Evening Event. The goal of the program is to offset professional development expenses for museum staff at open children's museums with annual budgets under \$500,000. By doing so, ACM wishes to cultivate staff members at small museums for long-term careers in the children's museum field. Travel to InterActivity, food, and hotel accommodations are the responsibility of the selected recipient or his/her employer institution.

Eligibility:

An individual may apply for financial aid if he or she meets the following criteria:

- Works at an open international or U.S. children's museums with annual income under USD \$500,000;
- Is an ACM member or works at an ACM member institution;
- Has been employed at her/his present institution full-time for at least one year;
- Demonstrates a desire to advance her/his career in the children's museum field;
- Has not attended InterActivity within the past two (2) years (2015 or 2016).

Please note: applicants who are not awarded financial aid and wish to attend InterActivity will be able to register using the Early Bird rates.

Application:

Please complete and return this application form. There is no limit to the number of applications that a single museum may submit, however only one individual will be awarded from a single institution. You may support your application by sending electronic files no larger than 1MB. All fields are required.

First Name:

Last Name:

Title:

Employed at (name of ACM member museum):

Phone:

Email:

Museum's annual operating income:

Will you be able to attend InterActivity without receiving financial aid? Yes No

Have you attended an InterActivity conference in the past? Yes No

If yes, please also indicate the last year you attended: _____

What are the most significant contributions your museum has made to the children's museum field? Limit 300 words.

What are the greatest challenges your museum faces today? Limit 300 words.

Briefly describe your work and how you personally would benefit from attending InterActivity 2017. Limit 200 words.

We would like you to share your InterActivity 2017 experience. If awarded, would you be interested in sharing your story with the field via ACM's social media outlets? *(Please note: this is not an award requirement and your answer has no bearing on your award eligibility.)*

Yes

No

If yes, how would you prefer to share your experience? (article, blog post, video, etc.)

Below are the terms of agreement for the Small Museum Financial Aid Program.

- If selected, awardees are responsible for covering the costs of travel, lodging, and meals for the full three days of the conference. The estimated total per diem rate for three days in Pasadena is \$789 (\$199 per day for lodging; \$64 per day for meals and other expenses). If selected, I am able to secure funds to pay for all travel expenses to InterActivity.
- I certify that all statements and information submitted in this application are valid and accurate to the best of my knowledge.
- If awarded financial aid, I agree to participate in conference activities to be determined by ACM and allow my name and likeness to be shared in ACM publications and on the ACM website.
- I understand it is my responsibility to notify ACM immediately if changing circumstances prevent me from attending InterActivity 2017 due to personal reasons or due to a lack of funds to cover travel, hotel, and other expenses, so that ACM may grant another qualifying candidate InterActivity Small Museum Financial Aid Program assistance.
- My supervisor is fully aware of the benefits and responsibilities of this opportunity and endorses my application by signing below.

Supervisor Name _____ Supervisor Title _____

Supervisor Signature _____ Date _____

Please indicate you agree to the application terms by signing below.

Applicant Name _____ Applicants Title _____

Applicant Signature _____ Date _____

Please send your completed application and any supporting electronic materials (1 MB limit) to Maria.Sulima@ChildrensMuseums.org by **January 13, 2017**.